



सुगंध आजीविका महिला संकुल स्तरीय प्राथमिक स्वालंबी सहकागी समिति लिमिटेड,टोटो



निबंधन संख्या : JKD/WO/0048/2023

(महिला विकास मंडल गुमला की एक इकाई)

Letter No: TotoCLF/2025-26/21

Date: 06.11.2025

Notice Inviting under Limited Tender Method

Aajivika Mahila Cluster Level Federation, Toto,Gumla Sadar invites tender/Quotation from different reputed firms/dealers for *“Supply of the office set-up items for CMTC - Tirra-Gumla Sadar block, Gumla ”* at **Aajivika Mahila Cluster Level Federation, Toto,Gumla Sadar**. The detailed terms and conditions along with list of items to be procured are available at **Aajivika Mahila Cluster Level Federation, Toto,Gumla Sadar** Notice board. Interested firm may submit their tender super-scribing as *“ Supply of the office set-up items for CMTC - Tirra-Gumla Sadar block, Gumla”* on or before **20 November 2025 at 2:00 PM**.

Sd/-

President

**Aajivika Mahila Cluster Level Federation, Toto,Gumla Sadar
Toto,Gumla Sadar, Gumla**

Copy to:

1. Notice Board of Aajivika Mahila Cluster Level Federation, Toto,Gumla Sadar for display.

पता –लोहरदगा रोड,टोटो

ई मेल:– gumla.clf1@gmail.com

मो:–8210014985



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TERMS AND CONDITIONS

1. The tender shall be for the full quantity of any or all items(s) as described in the schedule of requirement and specification at **Annexure-1**.
2. The format for price bid is specified in **Annexure-II, III, IV, V, VI, VII and VIII**, which should be used at the time of submission of tender. Correction, if any shall be made by crossing out, Initialling, Dating and Rewriting.
3. GST and any other local taxes should be clearly mentioned separately in terms of percentage in the price sheet.
4. Each bidder shall submit only one bid, alternative bid or any conditional offer shall not be accepted. Tender received through email/fax shall also not be accepted.
5. The rates quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
6. The Prices shall be quoted in Indian rupees only.
7. Evaluation will be made for the package not on the item wise and the lowest evaluated responsive package price shall be taken into consideration.
8. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
9. The bidder shall furnish up to date attested photocopies of GST clearance and photocopy of GST Registration certificate (If Any)
10. Tenders shall remain valid for a period not less than **45 days** from date of Opening of the bid or from the last date specified in the tender
11. The delivery should be **completed within 15 days** from the date of receipt of purchases
12. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damage @0.5% per week or part there of subject to a maximum of 10% of purchase order value which will be deducted from due payment.
13. **Documents Required for Technical Bid:**
 - A. Copy of the GST Registration Certificate **relevant to the same nature of business as the tendered items/services..**
 - B. All submitted documents must be properly signed and stamped.
 - C. A declaration confirming acceptance of the terms & conditions and specifications of the item.

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D. Vendor must have a shop in Gumla or nereast district

Documents Required for Financial Bid: -

- A. Rate should be quoted as per the format for the full quantity of all item as mentioned in **Annexure-II, III, IV, V, VI, VII and VIII**
- B. A single price must be quoted for each item. Alternative offers will not be accepted.

14. The bid will liable to be rejected if any of the above conditions is not complied with.

15. **Submission of Bid:** The Technical and Financial bids must be submitted separately in single sealed envelop super-scribing as “**Technical Bid**” & “**Financial Bid**” on the cover of each envelop along with the required documents latest by **14:00 hours of 20th November, 2025.**

16. Opening of Bid:

The Technical bid will be opened first at **14:30 hour** on the last date of submission of bid in the premises of **Aajivika Mahila Cluster Level Federation, Toto,Gumla Sadar Office**

17. Evaluation Criteria:

Technical bid will be opened first and those agencies qualify in the technical bid, only their financial bid will be opened in the presence of the representative of the agencies. Date, time and location of financial proposal opening will be intimated in due course of time separately. The technical bid shall be evaluated as per the technical parameters mentioned in the technical bid.

18. The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated package price. The terms of the accepted offer shall be incorporated in the purchase order.

19. Payment shall be made on the delivery and acceptance of the goods according to the supply order in support of production of bill, installation report, warranty certificate etc.

20. Any efforts by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder’s offer. Not with standing the above, the purchaser reserves the right to accept or reject any bid(s) andto cancel the bidding process at any time prior to the issue of purchase order

21. Any legal dispute arising out of this is subject to **Gumla Jurisdiction Only.**

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Annexure-I

Brief Technical Specifications of Required Items

Sl.No.	Particulars/ Items	Make /Modal	Specification	Units	Required Nos.
Package 1 (Computers Items)					
1	External Hard Disk	HP/ Sandisk/ A data	<ul style="list-style-type: none">2 TB	Nos	01
2	All in one Desktop with Keyboard and Mouse	Lenovo/HP/Dell	<ul style="list-style-type: none">RAM 8 GBSSD 512 GBI3Generation1 year AntivirusWindow 10 Original64 bitsCore i321.5-inch screen with Keyboard and Mouse	Nos	01
3	Projector and screen	Epson/ Canon/HP	<ul style="list-style-type: none">3300 Lumens in Colour Brightnes & whiteRightnessSpeakersVGAUSPHDMI1024*768 pixel	Nos	01
Package 2 (CCTV set-up)					
1	Dome Camera	(CP- Plus/DAHUA/HI KVISION)	<ul style="list-style-type: none">2 MP IP	Nos	04
2	Bullet Camera	(CP [1] Plus/DAHUA/HI KVISION)	<ul style="list-style-type: none">2 MP IP	Nos	04
3	CAT 6 CABLE 300 MTR BOX	(CP- Plus/DAHUA/HI KVISION)		Nos.	01
4	NVR 16 CHANNAL Z SATA	(CP- Plus/DAHUA/HI		Nos	01

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5	HARD DISK	KVISION) (WD/SEAGATE/ TOSHIBA)	<ul style="list-style-type: none">6 TB	Nos	01
6	8 CHANNAL 2 UP	(CP- Plus/DAHUA/HI KVISION)	<ul style="list-style-type: none">POE SWITCH	Nos	01
7	RJ45 CONNECTOR	D- LINK/DIGISOL/ DAHUA		Nos	01
8	Anroid TV	(MI/Samsung/L G)	<ul style="list-style-type: none">Size -32'	Nos	01
9	4U wall mount rack	Good Quality		Nos	01
10	Extra Acceseries (Wire Clip, Camara Box, Tape etc	Good Quality		Nos	01
11	Installation Charge				01
Package -3 (Electronic Items)					
1.	Water Purifier	Voltas/ Kent/Blue star	<ul style="list-style-type: none">Stainless steelwater coolerstorage 40 ltr,cooling capacity 40 ltr per/hour	Nos	01
2	Refrigerator (Freeze)	Whirlpool /SA MSUNG /Godrej	<ul style="list-style-type: none">Capacity 150 ltr,Type-Single DoorRefrigerator Type-Top FreezerRefrigerator Defrosting Type-Direct CoolCompressor Type-Normal Compressor	Nos	01
3	Padestal Fan (Stand Fan)	Orient/Usha/Ba jaj	<ul style="list-style-type: none">BLED SWEEP 400mmPower consumptionAir flow 2879 cmNo. of bled 3,	Nos	02

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4	Multimedia speaker with wireless mice	Good Quality	<ul style="list-style-type: none">Power output 80 watt2 mic	Nos.	01
Package -04 (Furniture items)					
1.	Table (Executive Table)	Good Quality	<ul style="list-style-type: none">Wooden + Steel Office TableNo of drawer 3One side 3 drawer with cabinet & front close4.5X2.5 feet	nos	03
2.	Notice Board	Good Quality	<ul style="list-style-type: none">4 X 3 Feet	Nos	02
3.	Office Almira	Good Quality	<ul style="list-style-type: none">Size W-3ft X H- 6.5 feet X D – 1.7 feet with 5 shelvesMild steelDoor Type – Hinged DoorTwo doorsColor – GreyWarranty – 2 year	Nos	01
4.	Angle Rack	Good Quality	<ul style="list-style-type: none">6.5 X 3 x 15 with 05 SelfCapacity per Self – 50 KgMaterial –Prime CRC SheetWarranty – 2 year	Nos	02
5.	Folding Bed	Good Quality	<ul style="list-style-type: none">Iron frameWooden ply 19 MMSize 3.5 X 6 feetColor – BrownWarranty – 2 year	Nos.	40
6	Office Chair	Good Quality	<ul style="list-style-type: none">Office Executive ChairArmrestFrame Material: MetalWarranty – 2 yearColour - Blue	Nos.	04
	Folding Desk Chair with confrance pad	Good Quality	<ul style="list-style-type: none">Colour - BlackMaterial - Stainless SteelProduct Dimensions - 30.5D x 30.5W x 45.7H		01

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7.			<ul style="list-style-type: none">CentimetersSize - SingleBack Style - Solid BackSpecial Feature - Comfortable, Ergonomic, Foldable, Quality chair, SturdinessProduct Care InstructionsWipe Clean	Nos.	
8.	Fiber Table	Good Quality	<ul style="list-style-type: none">(Finish Color - Milky White,4 Seat capacityStandard Size	Nos.	10
9	Plastic Chair without arms	Supreme /Neelkamal/National	<ul style="list-style-type: none">Standard Size	Nos.	40
Package -5 (Logistic Items)					
1.	Gadda	Good Quality	<ul style="list-style-type: none">Size 3.5 X 6 feetColoredCotton 5 kg	Nos.	20
2.	Bed sheet	Good Quality	<ul style="list-style-type: none">Cotton /Jaipuri/casementSingle4.5 X 7 feet	Nos.	40
3.	Pillow cover	Good Quality	<ul style="list-style-type: none">Cotton Pillow cover	Nos.	40
4.	Pillow	Good Quality	<ul style="list-style-type: none">Cotton 1 kgStandard Size	Nos.	20
5.	Mosquito Net	Good Quality	<ul style="list-style-type: none">4 x 6 feetMaterial - nylon	Nos.	20
6.	Blanket	Good Quality	<ul style="list-style-type: none">Weight – 1 kg 300 grmMink	Nos.	40
7.	Doormat	Good Quality	<ul style="list-style-type: none">Size 24 X 36	Nos.	12
Package -06 (Generator)					
1.	Portable Generator	Honda/Kirlosker/Mahindra	<ul style="list-style-type: none">Load Capacity - 2 KVAPetrol starts and runAir Cleaner - Dual typeCooling System- Forced AirStarting System – Recoll	Nos.	01

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Package – 07 (Utensils Items)					
			Starter <ul style="list-style-type: none">Fuel Tank Capacity (L) – 9.4 literContinuous running hours (Hrs.) – 7 hours		
1.	Deg (Big)	Good Quality	<ul style="list-style-type: none">AluminumWeight – 11 KGNumber – 4	Nos.	02
2.	Tea container	Good Quality	<ul style="list-style-type: none">Capacity – 10 litersStainless steel	Nos.	01
3.	Plastic Storage bucket	Nakoda/Aristo/ Ankur	<ul style="list-style-type: none">Capacity – 50 LiterColour – Blue/RedDimensions - 15L x 15W x 30H Centimeters	Nos.	02
4	Cooker	Hawkins/United /Prestige	<ul style="list-style-type: none">Capacity: 5 LitterMaterial : Stainless steelClosure Type : Inner LidColour : SilverItem Weight :- 2300 Grams	Nos.	01
5	Boya Nad	Good Quality	<ul style="list-style-type: none">Aluminum20 Number	Nos.	02
6.	LOHA JHANJHRA	Good Quality	<ul style="list-style-type: none">Medium Size	Nos.	01
7.	Steel Drum	Good Quality	<ul style="list-style-type: none">24 number	Nos.	04
8	Khand Thali	Good Quality	<ul style="list-style-type: none">Medium22 gazes	Nos.	40
9	Vegetable Stand	Good Quality	<ul style="list-style-type: none">Stainless Steel4 Layer Onion	Nos.	01
10.	Iron Kadahi	Good Quality	<ul style="list-style-type: none">Size – 24 inch	Nos.	02
11.	Idli Maker	Good Quality	<ul style="list-style-type: none">AluminumCapacity 30 pcs	Nos.	01
12	Karchhul	Good Quality	<ul style="list-style-type: none">Big SizeSteel	Nos.	02

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Annexure-II

Format for Submission of Price Bid On the letter head of the firm

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes
Package 1 (Computers Items)							
1.	External Hard Disk		Nos	01			
2.	All in one Desktop with Keyboard and Mouse		Nos	01			
3.	Projector and screen		Nos.	01			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

Date

Place

Signature of Bidder
Name & Business Address
Seal of the Firm

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Annexure-III

Format for Submission of Price Bid

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes %
Package 2 (CCTV set-up)							
1.	Dome Camera		Nos	4			
2.	Bullet Camera		Nos	4			
3.	CAT 6 CABLE 300 MTR BOX		Nos	01			
4.	NVR 16 CHANNAL Z SATA		Nos	01			
5.	HARD DISK		Nos	01			
6.	8 CHANNAL 2 UP		Nos	01			
7.	RJ45 CONNCTOR		Nos	01			
8.	Anroid TV		Nos	01			
9.	4U wall mount rack		Nos	01			
10.	Extra Acceseries (Wire Clip, Camara Box., Tape etc		Nos	01			
11.	Installation Charge			01			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

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Annexure-IV

Format for Submission of Price Bid

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes
Package 3 (Electronic Items)							
1.	Water Purifier		Nos	01			
2.	Refrigerator (Freeze)		Nos	01			
3.	Padestal Fan (Stand Fan)		Nos.	02			
4.	Multimedia speaker with wireless mic		Nos.	01			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

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Annexure-V

Format for Submission of Price Bid

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes
Package 4 (Furniture Items)							
1.	Table (Executive Table)		Nos	03			
2.	Notice Board		Nos	02			
3.	Office Almira		Nos.	01			
4.	Angle Reck		Nos.	02			
5	Folding Bed		Nos.	40			
6	Office Chair		Nos.	04			
7	Conference Table with 30 chairs with Installation		Nos.	01			
8	Fiber Table		Nos.	40			
9	Plastic Chair without arms		Nos.	03			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

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Annexure-VI

Format for Submission of Price Bid

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes
Package 5 (Logistic Items)							
1.	Gadda		Nos	20			
2.	Bed sheet		Nos	40			
3.	Pillow cover		Nos.	40			
4.	Pillow		Nos.	20			
5	Mosquito Net		Nos.	20			
6	Blanket		Nos.	40			
7	Doormat		Nos.	12			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

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Annexure-VII

Format for Submission of Price Bid

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes
Package 6 (Generater)							
1.	Portable Generator		Nos	01			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

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Annexure-VIII

Format for Submission of Price Bid

Sl.No.	Name of Items	Make/Model	Units	Qty	Unit Rate (Rs.)	Total Amount (in Rs.)	Taxes
Package 7 (Utensils Items)							
1.	Deg (Big)		Nos	02			
2.	Tea container		Nos	01			
3.	Plastic Storage bucket with		Nos.	02			
4.	Cooker		Nos.	01			
5.	Boya Nad		Nos.	02			
6.	LOHA JHANJHRA		Nos.	01			
7.	Steel Drum		Nos.	04			
8.	Khand Thali		Nos.	40			
9.	Vegetable Stand		Nos.	01			
10.	Iron Kadahi		Nos.	02			
11.	Idli Maker		Nos.	01			
12.	Karchhul		Nos.	02			
Total							

We agree to supply the above goods in accordance with the technical specification for a total Contract price of Rs..... (Amount in figures) (Rs.....amount in words) within the period specified in the tender. We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

Date

Place

Signature of Bidder
Name & Business Address
Seal of the Firm

पता –लोहरदगा रोड,टोटो

ई मेल:– gumla.clf1@gmail.com

मो:–8210014985