

ग्रामीण विकास विभाग, झारखण्ड सरकार  
NAMKUM FARMER PRODUCER COMPANY LIMITED  
झारखण्ड स्टेट लाइवलीहुड प्रमोशन सोसाइटी



Add. Vill-Ambatoli, Po.- Hardag, Ps.- Dhurwa, Panchayat- Hardag, Dist- Ranchi (Jharkhand)-835221

CIN No. - U01400JH2020FTC014968

E-Mail: fpcnamkum@gmail.com

Ref. No. FPC/NAM/017



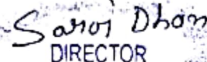
Date: 17-10-2025

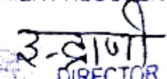
**Notice Inviting Tender on Limited Tendering Method  
For Supply, Erection, Installation, Training & Commissioning of Automatic Packing Machine**

The Namkum Farmer Producer Company Limited (NFPC), Namkum invites sealed tenders from eligible and reputed firms/OEM/Authorized Distributors of OEMs/Service Partners for the "Supply, Erection, Installation, Training & Commissioning of Automatic Packing Machine" for use in the company's Agri-processing and packaging unit located at Vill-Ambatoli, Panchayat- Hardag, Block-Namkum, District - Ranchi, Jharkhand-835221. The detailed terms & conditions, item-wise quantity, specifications etc. of the items to be supplied & installed are available with complete tender document in the website of [www.jslps.in](http://www.jslps.in), which can be downloaded for use. Interested bidders may submit their tender super-scribing as "Supply, Erection, Installation, Training & Commissioning of Automatic Packing Machine" to the undersigned on or before 14.00 hours on 20/11/2025 by post/courier or by hand.

NAMKUM FARMER PRODUCER COMPANY LIMITED

NAMKUM FARMER PRODUCER COMPANY LIMITED

  
Sanjay Dhan  
DIRECTOR

  
R. Pranjali  
DIRECTOR

Board of Directors

Namkum Farmer Producer Company  
Limited, Namkum, Ranchi-835221  
Mob. - 6299270829 / 6202658009  
E-mail- fpcnamkum@gmail.com

Copy to the Notice Board of Namkum FPC

Copy to the Notice Board of BMMU Namkum & website of JSLPS for display.



## TERMS AND CONDITIONS

### 1) Background

**Namkum Farmer Producer Company Limited** is an organization formally registered on August 26, 2020, under the Companies Act, 2013, with the core mission of enhancing rural livelihood and to support small and marginal farmers in value addition, processing, and marketing of their agricultural produce for income enhancement. The organization requires a modern, high-speed, and reliable **Automatic Packing Machine** (e.g., for pulses/spices/grains) to ensure efficient packaging, standardization, and a longer shelf life for its products.

### 2) Scope of Work

The scope of work includes the comprehensive **Supply, Delivery, Erection, Installation, Trial Run, Training, and Commissioning of the Automatic Packing Machine**. This includes:

- Supply of the machine as per detailed technical specifications.
- Safe and timely delivery to the site.
- Erection and complete installation, including necessary alignment.
- Successful trial run and commissioning.
- Training of FPC staff on operation and maintenance.
- One Year comprehensive warranty and Three Years Annual Maintenance Contract (AMC).

### 3) Eligibility Criteria (with supporting documents)

The bidder must:

- be a registered firm/company/LLP/partnership/sole proprietorship/ OEM/Authorized Dealer of OEM;
  - have minimum 3 years' experience in the supply, erection, and installation of automatic packing machines/processing units;
  - have successfully supplied and installed at least 5 Automatic Packing Machine units in the last 3 years (provide copies of Purchase Orders/Completion Certificates);
  - Possess valid GST registration & PAN;
  - Self-declaration that the agency is not blacklisted by any Government/PSU;
  - Minimum Average Annual Turnover of ₹15.00 lakh in last 3 financial years starting from 2022-23 to 2024-25 (CA certificate with UDIN required)
- Submit documentary evidence for all above.

### 4) Deliverables & Timelines

Activity	Timeline	Remarks
Supply and Delivery of Machine	Within 10 days of work order	
Erection & Installation	Within 5 days of delivery	
Successful Trial Run & Handover	Within 2 days of installation	
Training & Documentation	Within 1 day after handover	
Maintenance period	1-Year Warranty & 3 Years AMC post-commissioning	

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*Savit Dham*  
DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

*3-8/01*  
DIRECTOR

## 5) Bid Security / EMD

- Bidders must submit Earnest Money Deposit (EMD) of ₹10,000/- (Rupees Ten Thousand only) in the form of Demand Draft in favor of **Namkum Farmer Producer Company Limited**, payable at **Ranchi**.
- EMD of unsuccessful bidders will be returned without interest within 10 days of finalization.
- EMD will be forfeited if the bidder withdraws or modifies bid during the bid validity period or fails to sign the contract (if selected).

## 6) Performance Security

- The successful bidder shall deposit Performance Security @ **5% of contract value** in form of Bank Guarantee/Demand Draft within 7 days of issuance of Work Order.
- Performance Security will remain valid for the contract period with more **60 days**.
- The Performance Security shall be returned only after successfully completion of the contractual obligations.

## 7) Liquidated Damages

If the bidder fails to deliver services as per timelines, Liquidated Damages @ **0.5% of contract value per week of delay (maximum up to 10%)** will be deducted at the time of payment.

## 8) Bid Validity period:

The bid shall remain valid for a period of **45 days** from the last date of submission of tender in special circumstances; the purchaser may request extension of bid validity.

## 9) Payment Terms;

Payment will be released within 10 working days of submission of relevant documents, **linked to complete deliverables** and in accordance with the contract.

## 10) Bid Submission Procedure

Bids must be submitted in two envelopes: e.g. Technical Bid documents, eligibility, methodology etc. should be submitted as per the format placed at **Annexure-I** and the Financial Bid as per the **Annexure -II**.

Both envelopes should be sealed and placed in one larger envelope addressed to the undersigned. The technical bid will be opened at the **FPC Office, Namkum, Ranchi** at **14.30 hours** on **20/11/2025** in presence of the bidders or their authorized representative.

## 11) Bid Evaluation and Award of contract:

Technical bids will be opened first and only those bids qualified technically will have their financial bids opened. Contract will be awarded with the lowest responsive bidder-in accordance with the terms and condition of the tender. The sample award of contract is placed at **Annexure-III**. Any attempt to influence evaluation process by the bidders may lead to rejection of their bid.

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DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

  
DIRECTOR

## 12) Legal Disputes & Jurisdiction:

Any legal disputes arise during the contract period; the same should be settled with the jurisdiction of Ranchi district, Jharkhand courts.

Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issuance of Purchase Order without assigning any reason thereof.

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NAMKUM FARMER PRODUCER COMPANY LIMITED

Saraj Dhan  
DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

इ-राजी देवी  
DIRECTOR



**TECHNICAL PROPOSAL FORMAT**

(To be printed on the bidder's letterhead)

**Subject: Technical Proposal for Supply, Erection, Installation, Training & Commissioning of Automatic Packing Machine.**

To,

The Board of Directors  
Namkum Farmer Producer Company Limited,  
Namkum, Ranchi - Jharkhand

**A. Technical Specifications & Understanding of the Scope of Work**

We understand that the organization requires the procurement of a responsive, efficient, and reliable Automatic Packing Machine for processing and packaging agricultural produce. The machine should comply with all quality and safety standards.

This project involves the complete supply, installation, and commissioning of the machine with the following key requirements:

Feature/Specification	Required Parameter	Compliance (Yes/No)	Technical Details Provided by Bidder
Type of Machine	Automatic Form Fill Seal (FFS) or similar for free-flowing materials (e.g., pulses, grains, spices)		
Capacity	Minimum 10-15 pouches per minute (for 500g/1kg pack size)		
Packing Material	Suitable for Laminated Film/Printed Film		
Sealing Type	Center/Side Seal/Four Side Seal (Specify)		
Pouch Size Range	Flexible for different product requirements (Specify range)		
Weighing System	Multi-head Weigher / Volumetric Cup Filler (Specify)		
Material of Construction (Contact Parts)	Food Grade Stainless Steel (SS 304 minimum)		
Power Requirements	(Specify Voltage/Phase)		
Scope of Supply	Machine Unit, Tool Kit, User Manuals, all required components		
Warranty	Minimum 1 Year Comprehensive		
Training	On-site operator and maintenance staff training		

**B. Proposed Timeline**

Activity	Timeline (Working Days)	Remarks
Technical Design & Layout Finalization	3 working days	Post Work Order
Supply and Delivery of Machine	10 working days	Ex-factory to site delivery
Erection & Installation	5 working days	Post delivery

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Saroj Dhan  
DIRECTOR3-2/10/1  
DIRECTOR

Testing & Commissioning	2 working days	Including trial runs
Training & Documentation Handover	1 working day	
Total Estimated Timeline	21 working days	

**C. Approach & Methodology:**

We follow a phased approach to ensure quality and successful commissioning:

- 1. Pre-Installation Analysis:** Site visit (if necessary) and finalization of machine placement and utility (power/air) requirements.
- 2. Manufacturing & Delivery:** Manufacturing, quality check, and safe, timely transportation to the FPC site.
- 3. Installation & Erection:** Precise erection, alignment, and connection of utilities as per technical standards.
- 4. Commissioning & Trial:** Running the machine with FPC products, fine-tuning, and performance testing.
- 5. Training & Handover:** Detailed operational, maintenance, and safety training for FPC staff, and handover of complete documentation/manuals.
- 6. Post-Sale Support:** Providing prompt warranty service and continued Annual Maintenance Contract (AMC) support.

**D. Past Experience & Clients**

(List 3-5 relevant projects with supply of similar machines in the last 3 years)

Client (Name & Location)	Project (Machine Supplied)	Year	Contact Person & No. (for verification)

**Declaration:**

We hereby declare that the information provided above is true and correct to the best of our knowledge. We agree to abide by all the Terms and Conditions of the Tender Notice NAM/FPC/017 dated 17/10/2025.

**Authorized Signatory:**

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Seal & Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_



NAMKUM FARMER PRODUCER COMPANY LIMITED

*Sasoj Dham*  
 DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

*Sasoj Dham*  
 DIRECTOR

**FINANCIAL PROPOSAL FORMAT**  
(To be printed on the bidder's letterhead)

**Subject:** Financial Quotation for Supply, Erection, Installation, Training & Commissioning of Automatic Packing Machine.

**Submitted To:** The Board of Directors  
Namkum Farmer Producer Company Limited,  
Namkum, Ranchi – Jharkhand

S. No.	Particulars	Unit (INR)	Cost	GST (%)	Total (INR)
1	Cost of Automatic Packing Machine Unit (Excl. Tax)	₹			₹
2	Erection & Installation Charges	₹			₹
3	Training & Documentation Charges	₹			₹
4	Comprehensive AMC Charges (36 months/3 Years)	₹			₹
Total (A)	Sub-Total (Excl. GST)	₹		N/A	₹
Total (B)	Applicable GST Amount	N/A		@ XX%	₹
Grand Total (A+B)	Total (Inclusive of all taxes)	N/A		N/A	₹

**Grand Total in Words (Inclusive of GST):** Rupees \_\_\_\_\_ only.

**Note:** The above quotation is valid for a period of 45 days from the date of submission. Any variation in GST shall be borne by the Purchaser.

**Authorized Signatory:**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Seal & Signature: \_\_\_\_\_


Date: \_\_\_\_\_



NAMKUM FARMER PRODUCER COMPANY LIMITED

 Saroj Dhan  
DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

 इन्द्राणी देवी  
DIRECTOR

**DRAFT AWARD OF CONTRACT FORM**

(To be printed on the bidder's letterhead)

This Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ 2025, at **Ranchi, Jharkhand,****BETWEEN**

**Namkum Farmer Producer Company Limited**, a company incorporated under the Companies Act, 2013, having its registered office at Vill-Ambatoli, Panchayat- Hardag, Block-Namkum, Dist-Ranchi, Jharkhand (hereinafter referred to as the "**Purchaser**", which expression shall, unless repugnant to the context, include its successors and permitted assigns)

**AND**

M/s

\_\_\_\_\_ a company/firm having its registered office at \_\_\_\_\_

\_\_\_\_\_ (hereinafter referred to as the "**Contractor**", which expression shall, unless repugnant to the context, include its successors and permitted assigns).

**WHEREAS**

1. The Purchaser invited bids through **Tender No. FPC/NAM/017 dated 17/10/2025** for Supply, Erection, Installation, Training & Commissioning of **Automatic Packing Machine**.
2. The Contractor submitted its bid and was declared as the successful bidder.
3. The Purchaser has agreed to award the contract to the Contractor on the terms and conditions set forth herein.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. **Scope of Work:** The Contractor shall provide services for **supply, delivery, erection, installation, training, and commissioning** of the Automatic Packing Machine, in accordance with the scope of work, deliverables, and specifications mentioned in the Tender Document, Contractor's Technical Proposal, and this Award of Contract. The detailed scope of work is enclosed at Annexure-I.
2. **Contract Price:** The Purchaser agrees to pay the Contractor a total contract price of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) inclusive of all taxes, as per the financial quotation and payment schedule.
3. **Performance Security:** The Contractor shall furnish Performance Security equal to **5% of the contract value**, in the form of Bank Guarantee/Demand Draft, valid for the contract period + 60 days.
4. **Deliverables and Timelines:** The Contractor shall deliver and complete the services strictly as per the timelines specified in the tender and this Award of Contract.
5. **Payment Terms:** Payments shall be made in accordance with the payment milestones linked to deliverables, as specified in the Tender Document.
6. **Liquidated Damages:** In case of delay in delivery of services, Liquidated Damages shall be levied at **0.5% of the contract value per week of delay, subject to a maximum of 10% of the contract value.**

NAMKUM FARMER PRODUCER COMPANY LIMITED

Satoy Dhan  
DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

3-21011 2025  
DIRECTOR

7. **Warranty & Maintenance:** The Contractor shall provide a **minimum 1-year comprehensive warranty and 36 months (3 years) Annual Maintenance Contract (AMC)** post-deployment, including prompt breakdown service and required maintenance visits.
8. **Ownership & Intellectual Property Rights:** Ownership of the supplied equipment transfers to the Purchaser upon full payment and successful commissioning.
9. **Termination:** The Purchaser may terminate the Agreement for breach of contract or unsatisfactory performance, after giving due notice.
10. **Dispute Resolution & Jurisdiction:** Any dispute arising out of this Agreement shall be resolved amicably; failing which, the matter shall be referred to arbitration under the Arbitration & Conciliation Act, 1996. The jurisdiction shall be **Ranchi, Jharkhand**.
11. **Governing Document:** This Agreement shall be governed by the Tender Document, the Contractor's Proposal, and this Award of Contract, all of which form integral parts of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month, and year first above written.

**For Purchaser**  
**Namkum Farmer Producer Company Limited**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Seal: \_\_\_\_\_

**For Contractor M/s** \_\_\_\_\_

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Seal: \_\_\_\_\_

**Witnesses:**

1. \_\_\_\_\_
2. \_\_\_\_\_

NAMKUM FARMER PRODUCER COMPANY LIMITED

*Sachin Dhan*  
 DIRECTOR

NAMKUM FARMER PRODUCER COMPANY LIMITED

*सुशान्त देव*  
 DIRECTOR

